**Customer Service Advisor**

Our client based in Woking is looking for a Customer Service Advisor to join their busy team. This is an initial 1 month booking with a view to be taken on permanently after the 1 month’s contract. Full training will be provided.

This is an immediate start role.

**Your key duties will be:**

* Answering calls / taking client bookings
* Assisting with any client queries
* Dealing with any complaints

**We are looking for candidates with the following skills and experience:**

* Excellent customer service experience
* Confident on the phone
* Proactive who can problem solve
* Thrives in a busy environment

Thank you for taking the time to apply to OPR Resourcing Specialists. If your application is successful you will be contacted within 7 days. We apologise but due to the high volume of applications we receive we are unable to provide feedback on individual CV's.

Please note that by applying for the above job it will be understood that you accept our Terms of Business and Privacy Policy which can be found on our website on the page "Find A Job".